

BROAD TOWN



PARISH COUNCIL

Linda Roberts BA (Hons) PGCAP FHEA FILCM
Interim Parish Clerk and RFO

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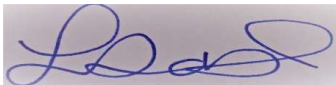
5th August 2017

To: Councillor J E Jordan - Chairman
Councillor S J Billis
Councillor S G Hartley
Councillor M A Holland
Councillor B Joyce
Councillor R Pearce
Councillor C J Rendell

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the Ordinary Meeting of the Parish Council. The meeting will be held **in the Village Hall on Monday 11th September 2017** commencing at **6.30pm.** (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely



Mrs L A Roberts
Interim Parish Clerk and RFO

BROAD TOWN PARISH COUNCIL

Parish Council Meeting - Monday 11th September 2017

Public Participation

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable interests.

3. Minutes

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 14th August 2017.

4. Draft Wiltshire Housing Sites Allocation Plan – Formal Pre-Submission Consultation on the Draft Plan

To consider and agree the attached response on behalf of the Parish Council.

Consultation available at:

<http://wiltshire.gov.uk/planninganddevelopment/planningpolicy/wiltshgsiteallocationsplan.htm>

5. Community Fund Grant Applications received

Members to consider the applications, attached and if they fulfil the fund criteria, also attached, to resolve to award grants to the following organisations.

5.1 Community Coffee Mornings – seeking a grant of £432.00 to cover one year's hire of the village hall.

5.2 Broad Town WI - seeking a grant of £850.00 plus vat towards a defibrillator.

- 5.3 White Horse Preservation Society** – seeking a grant of £2522 towards whitening and maintenance of the White Horse

6. Working Group Request – Broad Town White Horse Group

The following request has been received from Andrew Law.

‘The Parish Council is requested to consider the establishment of the Broad Town White Horse Group as a sub-committee of the Broad Town Parish Council’.

The group cannot become a sub-committee of the council. However, the Parish Council could set up a working group with agreed terms of reference. At least two councillors should be appointed to the working group, the Parish Council’s insurance company should be advised of the working group including the agreed terms of reference. The group would not be able to make decisions on behalf of the Parish Council, any decisions required must be placed on the agenda of a Parish Council meeting in the form of a recommendation.

7. Parish Steward Visits

The schedule of visits is attached. Members to discuss and decide on maintenance issues to be carried out by the Parish Steward on the next scheduled visit.

8. Budget and Expenditure to Date

There has been no change to the Parish Council’s financial position since the last meeting.

9. Parish Clerk Vacancy

Members will need to decide on the next steps in seeking the appointment a permanent clerk.

10. Planning Application Received

Application Ref: 17/07138/FUL

Application for Full Planning

Proposal: - Construction of a wooden-framed summerhouse at the bottom of back garden.

At: 64 Hill View, Broad Town, Wiltshire, SN4 7RQ

Assigned Officer: Lisa Davis

Direct Line: 01249 706522

Comments to be received by: 26 September 2017

11. Redhills Play Area – S106 Monies

An application form and information sheet are attached. A total of £1,315 is available to provide equipment for Redhills Play Area. Members are asked to consider which items of equipment they would like to purchase and install.

To deal with this project it is suggested that a Working Group of at least three councillors is set up to seek advice and quotations from play equipment and or street furniture providers. The group will report back to the October Parish Council Meeting for a decision. As suggested by Councillor Joyce the working party might also look at carrying out some light remedial/maintenance work to the park. Please see email confirmation of the RoSPA inspection scheduled this month.

Linda,

Thank you. I can confirm your inspection is booked in for September.

Kind Regards

Sophie Balchin

From: Linda Roberts <clerk.broadtown@gmail.com>

Date: Wednesday, 30 August 2017 at 21:41

To: Playsafety Ltd <info@rospaplaysafety.co.uk>

Subject: Re: Notification of play area inspection for Broad Town Parish Council

Hi Sarah

We do need the inspection. I have a cheque written, signed and ready to send, unfortunately we have had insurmountable problems changing the bank mandate following the elections. We should be able to send the cheque to you early next week.

Best wishes
Linda

On Wed, 30 Aug 2017 at 12:08, info@rospaplaysafety.co.uk <info@rospaplaysafety.co.uk> wrote:

Hi Linda,

Further to my email below, as payment still has not been made for last year's inspection I have not booked in your inspection for September.

Even if you do not wish to go ahead with the inspection this year, payment would be appreciated ASAP.

Kind Regards

Sophie Balchin

RoSPA Playsafety

Unit 78

Shrivenham Hundred Business Park

Watchfield

12. Granting of Dispensations

Members are requested to discuss and if in agreement to approve by resolution the policy attached.

13. Correspondence and Information for Noting

13.1 North Wessex Downs – Invitation to a Presentation

Somerset, Rose RoseSomerset@northwessexdowns.org.uk
[via wiltshirecouncil.onmicrosoft.com](mailto:wiltshirecouncil.onmicrosoft.com)

4 Sep (1 day ago)

Dear Parish Clerk

A year ago, I wrote to the parish clerks across the North Wessex Downs Area of Outstanding Natural Beauty (AONB) to tell you about a new presentation called “The Story of The North Wessex Downs”. The presentation covers the geology, heritage and biodiversity of the AONB and explores what it means to be an AONB, it lasts around 45 minutes plus time for questions.

Over the last year we have been delighted to meet many parish groups and deliver the presentation. I am writing again to remind those who have yet to hear the presentation that we are that we are now taking bookings up until the summer of 2018. If you have already heard the presentation perhaps you might like to pass this on to other community groups within your parish.

Also, you may like to note that our annual forum is on Wednesday 18 October 2017. To book please email info@northwessexdowns.org.uk. [Read More.](#)

Kind regards

Rose

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